



About the Latin American Association

Founded in 1972, the Latin American Association (LAA) is the longest serving and largest provider of social and immigration legal services in Atlanta's Latino community. Last year, our services and programs impacted more than 40,000 individuals.

The LAA is a 501(c)(3) nonprofit organization.

Vision: Opportunity for All

Mission: To empower Latinos to adapt, integrate and thrive

Job Title: *LAA Food Insecurity Internship*

Type: Temporary – Volunteer Internship (*Unpaid*)

Department: Family Stabilization and Well-Being

Applications: To apply, please send your resume and a brief email explaining your interest in the program to Cynthia Roman (croman@thelaa.org), Family Stabilization and Well-Being Managing Director.

Position Summary:

The LAA Food Insecurity Intern provides culturally appropriate information (i.e. referrals & assistance) to low-income, Spanish-speaking, first or second-generation Latino immigrants. Services may extend to other limited English proficiency individuals LAA serves as well. This position will support the agency's goal in strengthening its capacity to serve clients facing food insecurity who may otherwise have difficulty accessing services due to language and cultural barriers.

Internship duties/responsibilities:

1. Assist in the inventory of products in the Food Pantry. Includes check expiration dates, product conditions and space. (Use the inventory form).
2. Inform to Manager/Director any product damage or expired in order to discard it.
3. Help identify products needed.
4. Help to organize and clean or help to recruit volunteer the Food Pantry area.
5. Help coordinate and organize food drives with schools, churches and other organizations.
6. Assist in packing and preparing of food bags for distribution with clients
7. Assist case managers in planning appointments for clients to receive food.
8. Help the LAA coordinate and execute food distribution events held on various dates and times.



An internship with this department presents an opportunity to gain a full understanding of the needs affecting metro-Atlanta's Latino population and the following:

1. Gain exposure and experience in the field of social work and social services.
2. Develop a working knowledge of federal aid programs, such as SNAP, TANF and CHIP, etc. and how these programs apply to the Latino demographic.
3. Gain skills related to the Spanish language and exposure to a bicultural/bilingual learning experience in the field of social and community services.
4. Learn and implement organization policies including privacy and confidentiality policies within social services programs.
5. Develop a positive attitude, cultural diversity skills, social intervention skills, and a strong desire to help the community.
6. Serve as an integral part of community events and outreach activities for the Latinx/Hispanic communities.
7. Learn how to relate effectively with people of diverse cultural and economic backgrounds.

Qualifications:

- Fluency in English and Spanish required (both written and oral)
- Strong interpersonal and communication skills, both written and oral
- Ability to multitask and work in a fast-paced environment
- Excellent team work skills, time management, and detail oriented
- Excellent computer skills and office administration skills
- Willing to work remotely and in-person.

To submit a resume or for more information, please contact Cynthia Roman (croman@thelaa.org), Family Stabilization and Well-Being Managing Director.