

Nail Care in Georgia Licensing Guide

This is a document that provides the guidelines to be certified for a licensed profession in the State of Georgia last updated in October 2018. We encourage you to verify the information as it may change.

GENERAL INFORMATION:

Licenses of cosmetology, including nail technician, in Georgia are regulated by the Georgia Secretary of State's office through the State Board of Cosmetology and Barbers in Georgia. You must be licensed to practice as a nail technician in the state of Georgia.

HOW TO OBTAIN YOUR COSMETOLOGY LICENSE IN GEORGIA:

1. Attend and graduate from cosmetology or beauty school with training in nail care.

- a. You must attend and complete a manicurist program of 525 hours over a minimum of 4 months.
- b. Courses you take in cosmetology will go over the theory of:
 - i. Skin Diseases and Disorders
 - ii. Nail Structure and Growth
 - iii. Nail Product and Chemistry
 - iv. General Anatomy and Physiology
 - v. Infection Control
 - vi. State Board Preparation
 - vii. Spa/Salon Business
 - viii. Reflexology
 - ix. Other practice courses
- c. Tuition costs for nail tech training programs in cosmetology schools or at nail care schools in Georgia vary from \$3,000-\$10,000 depending on the school and program you chose.
- d. To find a list of schools to attend visit [this link](#) and on the form under "Profession" select, "cosmetology and barbers" and under "License" select, "Nail Care Schools" and click search. This will lead you to the list of schools with their locations.

2. You can also work as a licensed apprentice, if you chose not to take the usual path of attending nail care school. You will have to find a licensed shop willing to hire and train you. You will still be able to take the tests and apply for the license once you complete your hours as an apprentice.

- a. To be an apprentice, you must be at least 17 years old and submit [an application for nail technician apprentice](#) and complete your training on the job under the supervision of a licensed nail technician with at least three years of experience.
- b. You can submit your apprentice application by submitting the following documents online or via mail to the address in step 6 or at the Secretary of State's Professional Licensing site here at this [link \(online application system\)](#).
 - i. [Apprentice application \(found here as a PDF\)](#) **OR**
 - ii. Apply to the [online application system](#)
 - iii. \$45 application fee
 - iv. Copy of current license from licensed shop and licensed nail technician from employer with whom you are apprenticing.
- c. You must complete the 1050 hours of practical application at your apprenticeship outlined in the [nail care transcript of apprentice training](#) and a minimum of 8 months training so that you can apply for examination. You will have to keep a record of your hours on the form previously mentioned.

Note: It is your responsibility once you have completed you required hours of training to get and submit your application for the PSI exam and for your license. You may only renew your apprenticeship license one time before you must apply for your Nail Technician License.

Nail Care in Georgia Licensing Guide

This is a document that provides the guidelines to be certified for a licensed profession in the State of Georgia last updated in October 2018. We encourage you to verify the information as it may change.

3. Pass PSI Exams

- a. You must take the Nail Technician Exam which comes in two parts:
 - i. GA Nail Technician Practical Examination (120 minutes): This exam cannot be taken by computer, paper or pencil. This is an exam that tests your clinical and practical skills by having you complete them in person
 - ii. NIC Nail Technician Theory Exam (90 minutes): This exam may be taken online.
 - iii. You can register for both parts of the exam through this [link](#).
 - iv. Or you can contact PSI by phone at (800) 733-9267
- b. Practical and theoretical exams are administered in the following cities in Georgia:
 - i. Atlanta, GA
 - ii. Macon GA
 - iii. For addresses and directions you can click [here](#).
- c. Exam fees total \$109.00
 - i. The practical exam fee is \$64.00
 - ii. The theory exam fee is \$45.00
 - iii. You must pass both parts before you can apply for your license.

4. Once you have passed the two exams you can apply for your License in Nail Care. This license will be valid for two years. In order to apply for your license, submit your Nail Technician Application to the Georgia Board of Cosmetology.

- a. You can apply online through online application system at this [link](#).
- b. Or you can apply by mailing [this downloadable application](#) to:
Georgia State Board of Cosmetology and Barbers
237 Coliseum Drive, Macon GA, 31217
With check/money order payable to Georgia Secretary of State
 - i. Citizenship verification
 - ii. Notarized application
 - iii. Application fee of \$30.00

5. Renewing your license

- a. Licenses for nail technicians in Georgia expire on August 31 on odd number years (2019, 2021, 2023 etc.).
- b. In order to renew your license you will have to complete five hours of continuing education during each two year renewal period.
 - i. Three credit hours in Health and Safety
 - ii. Two credit hours in any elective (These electives can be taken online, at cosmetology schools or professional trade shows.)

CONTACT INFORMATION:

Georgia State Board of
Cosmetology and Barbers
237 Coliseum Drive
Macon, GA 31217
(478) 207-2440

Georgia Office of Secretary of State
214 State Capitol
Atlanta, Georgia 30334
(844)753-7825

Secretary of State General Licensing Page:

<http://sos.ga.gov/index.php/licensing>

Secretary of State Cosmetology Licensing Page:

<http://sos.ga.gov/index.php/licensing/plb/16>